

Invitation for Proposals: UNFPA Palestine Country Office

Requests for additional information/ clarification

Section A: Received via Chat Box/Online Information Session (November 14, 2022)

N o.	Question by applicants	Palestine CO response
1	Can UNFPA Palestine share the estimated funding amount (Budget Ceiling) for the Invitation for Proposal recently issued by UNFPA Palestine Country Office?	No, this is linked to programme and intervention size, as well as UNFPA priorities. Applicants are requested to set a detailed budget for the proposed interventions in a separate excel sheet (as per the guidelines provided in the invitation for proposal).
2	Can UNFPA share a budget template that applicants can use to submit as part of the application? Alternatively, can applicants use their own budget template?	Although the partner can use its own template , UNFPA has one the partner can use – available here .
3	What is the preferred level of detail and format for the budget? Should it be detailed per year or only total cost per each of the 3 years? Is the budget only required in the additional excel sheet of activities and associated costs? Is there another sheet also required?	UNFPA requests a 3-year (or less according to the proposal period) budget distributed annually. However, a detailed budget is needed for the 1st year. Although the partner can use its own template , UNFPA has one the partner can use – available here .
4	What is the minimum-Maximum project Budget amount?	No budget amount is suggested. However, it depends on each applicant's scope of work.
5	Can UNFPA Palestine CO confirm the approved indirect cost rate?	UNFPA provides a support cost to the partner based on a mutually agreed upon rate considered fair by both parties. The support cost reflects UNFPA's contributions to the partner's expenses which cannot be unequivocally attributed to a specific activity implemented by the NGO/United Nations organization on behalf of UNFPA. It is estimated as a percentage of direct programme costs.
6	Regarding the budget, does it have to be detailed or not?	UNFPA requests a 3-year (or less according to the proposal period) with budget distributed annually. However, a detailed budget is needed for the 1st year.
7	Is there an application form to be used?	Yes, there is a template that all applicants should fill (available on UNFPA Website) The link to the application form can be accessed through the following link: https://palestine.unfpa.org/en/submission/invitation-proposals-3

		<p>Partners are also encouraged to register themselves in the UNPP, if they are not already registered.</p> <p>More information on how to register in the UNPP can be found directly on the UNPP registration page under resources.</p> <p>For guidance on how to fill out section G: PSEA self-assessment, please see the Working with UN System: Key Information for UN Implementing Partners</p>
8	Can Palestine CO share the link to the new Country Programme (7 th CPD)?	<p>CPD is not approved yet by the UNFPA Executive Board. However, it has been posted on UNFPA website. To check the Draft Country Program Document please use the following link:</p> <p>https://www.unfpa.org/sites/default/files/board-documents/main-document/DP.FPA_CPD_PSE_7%20-%20Palestine%20CPD%20-%20DRAFT%20final%20-%207Nov22.pdf</p>
9	How many projects will be chosen?	There is no specific number, the proposals will be reviewed according to the criteria set.
10	Is forming partnerships with other local and international NGOs encouraged? Including funding companies and private incubators?	Yes, forming solid partnerships with other local and International NGOs is encouraged as long as these partnerships are of added value to the proposed program/set of interventions.
11	Does an international NGO need to be registered in Palestine or in their home country only?	<p>All local NGOs are requested to provide a Copy of provisions of their legal status in The State of Palestine [<i>Required to be eligible for review</i>]</p> <p>All International NGOs are requested to provide a Copy of provisions of legal status of the NGO in home country (for INGOs).</p>
12	As per the selection criteria set, will local NGOs be given priority over International NGOs? How will proposals submitted by INGO with local implementing partners be evaluated?	<p>In keeping with the principle of national capacity building, UNFPA gives first consideration to national non-governmental organizations in the selection of implementing partners.</p> <p>All applications will be reviewed and assessed based on their capacity to ensure the highest quality of service, including the ability to apply innovative strategies to meet programme priorities in the most efficient and cost-effective manner. UNFPA Palestine Country office will review evidence provided by the NGO submission and evaluate applications based on the following criteria:</p> <ul style="list-style-type: none"> ● Governance & Leadership ● Human Resource ● Comparative Advantage

		<ul style="list-style-type: none"> ● Monitoring & Evaluation ● Partnerships ● Environmental Considerations. Please refer to section 3.2. on the details of each criterion. <p>For more information, please see Policy and Procedures for Selection, Registration, and Assessment of Implementing Partners.</p>
13	Are semi-governmental organizations eligible to apply?	Yes.
14	Can the applicant choose more than one intervention under each result? And/or choose more than one result to work on?	Yes, applicants who wish to contribute to more than one output and strategic intervention under the new 2023-2025 Country Programme for the State of Palestine are requested to elaborate clearly the linkages between the different thematic areas, particularly the complementarity between SRHR, and GBV, as well as youth and gender mainstreaming. Organizations can also choose one or more intervention areas under each result, depending on its capacity and proposed approach.
15	What is the timeframe for implementation for any proposed interventions?	The country programme duration extends over a period of 3 years (2023-2025). The intervention duration depends on the nature of the proposed activities. However, it should not exceed the CP duration.
16	Are there any geographical location preferences in the scope of the invitation for proposal?	UNFPA CP is built around the pillar of “leaving no one behind;” therefore, our programme covers all geographical areas with a focus on marginalized areas. Section 1.3 of the Call to Proposals specify that interventions will also include those in marginalized communities, suffering from multidimensional vulnerabilities by geography, as identified in the Common Country Analysis (CCA), such as Area C, East Jerusalem, H2 in Hebron, and the Gaza Strip.
17	Should the supporting documents be in English only?	The application form should be in English. For the supporting documents, they can be in Arabic.
18	The email info-proposal-pco@unfpa.org was not working.	The email works well and it was tested. Please make sure to write it correctly.
19	Is an extension proposal submission accepted?	No, all proposals should be submitted as per the dates outlined in the call.
20	Under Section G. Preventing Sexual Exploitation and Abuse (PSEA) Capacity Assessment, do we need to check the box only, or do we need to elaborate under each section in writing additional information and description.	The organization needs to elaborate more on each area under Section G, as well as provide all available supporting documents.

Note: Please note that another round of responses to queries or clarification requests by any NGO applicants will be posted on UNFPA Palestine website (<https://palestine.unfpa.org/en>) on Friday 25 November.